

NEWSLETTER

Volume 2 | Issue 4 | April 2022



Dr. Michael Matthews, C.P.M., Purchasing Agent/Director of PACA
Regina Mitchell, Administrative Analyst
Wanda Harville, Administrative Clerk



Inspire Growth

Growth is never by mere chance. It is the result of forces working together.

James Cash Penney

Strength and growth come only through continuous effort and struggle.

Napoleon Hill

Without continual growth and progress, such words as improvement, achievement, and success have no meaning.

Benjamin Franklin

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Check Your Vendor Invoices



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*Our **Pledge** to PACA Partners & Vendors*

*We are **committed** to providing the highest degree of service to both our partners and our awarded vendors.*

We are “Alabama Focused” – meaning we support local vendors.

Dollars spent locally generate additional economic activity even beyond the value of the initial contract, as the local supplier in turn sources goods and services.

Each additional dollar that circulates locally boosts local economic activity, employment, and ultimately, tax revenue.



IT'S TIME TO SPRING CLEAN

Spring is in the air. It's the season when we traditionally replace old with new, get rid of clutter, and generally, tidy up our schools, offices, and outdoor landscapes. It can feel like a daunting task, but it doesn't have to be difficult. The following bids are products & services to make spring cleaning a breeze. Use the bid information on the website to review; print the award letters, ITB, and price list.

Bid No.	Bid Title
40-19	Fire Alarm System Inspection, Maintenance, & Repair
60-19	Warewashing Institutional Cleaning Supplies
126-19	Worker Rags
19-20	HVAC Parts & Supplies (Miscellaneous)
21-20	Plumbing Supplies (Catalog Bid)
31-20	Cleaning of Kitchen & Food Service Areas Exhaust Hood
41-20	Disinfecting and Sanitizing Services
66-20	Kitchen Commercial Sanitizers
78-20	Air Filters
3-21	Paint & Related Items
7-21	Automatic Sprinkler Inspection, Testing, and Preventative Maintenance
21-21	Fire Extinguisher Annual Inspection
35-21	Soap & Sanitizing Products
40-21	Portable Air Purifiers
78-21	Elevator Maintenance Auditor
44-21	Floor Scrubbers

Check Your
Vendor
Invoices...



Check Your **Vendor** Invoices...

Are vendors honoring PACA prices?

Due to inflation vendors' prices have increased.
Make sure you are receiving the new contracted prices.

**Check, and double-check
your vendor invoices from Suppliers.**



FY22 Invoices

PACA Partners,

Annual Assessment invoices will be mailed/emailed this month in April.

Please submit your payment to the address below or contact Melanie Lowe at lowem@jccal.org to work out a payment schedule.

**Attn: Melanie Lowe
Jefferson County Finance
Room 820 Courthouse
716 Richard Arrington Jr. Blvd North
Birmingham, AL 35203**

If you have not received your invoice, please email the PACA Team at pacaservices@jccal.org. We will get a copy sent out as soon as possible. For any additional PACA-related questions contact Regina Mitchell, the Administrative Analyst at mitchellr@jccal.org, or 205.325.8771(o) 205.317.5411 (c).



Jefferson County Commission
716 Richard Arrington Jr Blvd N
Suite 820 Courthouse
Birmingham, AL 35203

INVOICE

Invoice Date	Invoice No.
02/15/2021	150015
Customer No.	555
Invoice Total Due	\$555.00

Item	Qty	Unit Price	Original Bill	Adjustment	Final	Amount Due
...	\$555.00	\$0.00	\$555.00	\$555.00
Invoice Total:						\$555.00

THE PROCUREMENT CORNER

Joint Bidding

PACA will facilitate a joint bid on behalf of *PACA* partners if the following qualifications are met. Please remember we cannot joint bid all goods/services submitted for a joint bid.

- ❑ Contact the *PACA* Director or Administrative Analyst at least 60-90 days in advance of the date needed and submit any specifications you may have. If you do not have specifications, contact a vendor, or google the item(s) on the internet to get them. If you have a vendor, please keep in mind the invitations to bid are sent to all Jefferson County Vendors with commodity codes matching the joint bid goods or services.
- ❑ Contact the *PACA* Director at least 60-90 days in advance of the date needed and submit any specifications you may have. If you do not have specifications, contact a vendor, or google the item(s) on the internet to get them. If you have a vendor, please keep in mind the invitations to bid are sent to all Jefferson County Vendors with commodity codes matching the joint bid goods or services. The *PACA* Director will review your request to make sure *PACA* can facilitate the joint bid. Upon approval of the joint bid, the information is emailed out to all *PACA* Partners to gain their interest in participating in the bid.
- ❑ If you already know other partners who will be participating in the bid; send the names of other *PACA* partners interested in participating in the joint bid to the director, speeding up the process.
- ❑ If there is enough interest by the deadline date for the poll and the \$15,000 requirement by Alabama State bid law is met. The bid will be assigned to a principal buyer within the Purchasing Division to create the bid. Partners showing interest are contacted for their anticipated purchases upon approval of the bid. The principal buyer will communicate with all interested participants to define the specifications and all other aspects of the bid.
- ❑ The joint bid partners will be allowed to review the bid before it is released.



OFFICE DEPOT

PRESENTS

**ODP BUSINESS
SOLUTIONS**



**Office
DEPOT**

NEW CHANGES COMING IN
MAY 2022

FOR ALL COMMERCIAL CUSTOMERS.

**Bid No. 14-21
Office Supplies, General
03.01.2022 – 02.28.2023
Harriett Bell, Principal Buyer**

**Bid No. 24-20
Printer Ink & Toner
04.01.2022 – 03.31.2023
Valerie Henderson, Principal Buyer**

Be on the lookout in the coming weeks for more details
on this exciting change.

**PACA CITIES, SCHOOL BOARDS, FIRE DEPARTMENTS,
AND OTHER ORGANIZATIONS**

DID YOU KNOW ABOUT....?

Bid No. 34-21

“Security Guard Uniforms”

7/26/2021 – 7/25/2022

Galls, LLC
1340 Russell Cave Road
Lexington, KY 40505-3114
Tara Beulah
(713) 574-5137
Beulah-tara@gall.com

Joy McDowell
Principal Buyer
mcdowellj@jccal.org

Bid No. 70-21

“Clorox Bleach”

\$14.94/case

9/9/2021 – 9/8/2022

Budget Janitorial Supply, Inc
90 Pardue Road
Pelham, AL 35124
(205) 663-1822
Steve Savage
ssavage@bjssupply.com

Harriett Bell
Principal Buyer
bellh@jccal.org

Bid No. 54-21

“Disposable Can Liners”

7/15/2021 – 7/14/2022

Budget Janitorial Supply, Inc
90 Pardue Road
Pelham, AL 35124
(205) 663-1822
Steve Savage
ssavage@bjssupply.com

Florence Patton
Principal Buyer
pattonf@jcca.org

**Download the price list
for these and other bids
on the PACA website,
<http://paca.jccal.org>.**

**Make sure
you ask for
PACA pricing...**

PROFESSIONAL TRANSLATION AND INTERPRETATION SERVICES

BID NO. 57-19

LANGUAGE BARRIERS

- Onsite Interpretation for Multiple Languages
- American Sign Language Interpretation
- Document Translation
- 24/7 Phone Interpreting

- Video Remote Interpreting (VRI)

USE ON ANY DEVICE

- ✓ Telephone
- ✓ Smartphone
- ✓ Tablet/iPad
- ✓ Laptop
- ✓ Desktop Computer

Contact: **FOREIGN LANGUAGE SERVICES (FLS)**
Caroline Myers | Office: 256-881-1120 |
Email: CMyers@FLStranlation.com

For questions or concerns, contact:

VALERIE HENDERSON
PRINCIPAL BUYER

Office: 205-325-8780 |
Email: hendersonv@jccal.org

PACA **Vendors**

Meet

PACA Partners



Want to introduce your
product or service?

Want to meet a target audience of
PACA partners
(schools, cities, fire dept., etc.)?

Well, send your request for a
Webinar, along with your
presentation for review.
PACA will invite the Partners
to your webinar presentation.

Webinars are on Tuesdays
at 2:00 p.m.
via Microsoft Teams

WEBINAR MEETINGS

Let us know when you
want to Meet the
Partners.

Call or Email us at:

Regina Mitchell,
Administrative Analyst

205-325-8771

mitchellr@jccal.org

Wanda Harville,
Administrative Clerk

205-325-5783

harvillew@jccal.org

View previously recorded webinars on our website: <http://paca.jccal.org>.

Purchasing Association of Central Alabama/PACA Partners by County

Bibb County

Bibb County Schools

Blount County

Blount County Board of Education
Oneonta City Board of Education

Butler County

Butler County Schools

Calhoun County

Jacksonville City Schools
Oxford City Schools

Chambers County

Chambers County Board of Education
Lanett City Schools

Chilton County

Chilton County Board of Education
Chilton-Shelby Mental Health Center dba Central Alabama Wellness
City of Clanton
City of Jemison

Choctaw County

Choctaw County Board of Education

Clarke County

Clarke County Schools
Thomasville City Schools

Clay County

Clay County Schools

Cleburne County

Cleburne County Schools

Colbert County

Colbert County Schools
Muscle Shoals City Schools
Sheffield City Schools
Tuscumbia City School

Coosa County

Coosa County Schools

Covington County

Andalusia City Schools
Covington County Schools

Cullman County

Cullman City Schools
Cullman County Schools

DeKalb County

DeKalb County Schools

Elmore County

Elmore County Schools
Tallassee City Schools

Etowah County

Etowah County Board of Education
Gadsden City Board of Education

Fayette County

Fayette County Schools

Franklin County

Franklin County Schools

Greene County

Greene County Schools

Hale County

Hale County Schools

Jackson County

Jackson County Schools
Scottsboro City Schools

Jefferson County

Alabama School of Fine Arts
Bessemer Board of Education
City of Bessemer
Birmingham Board of Education
City of Birmingham
Birmingham Jefferson Civic Center
Birmingham Public Library
Center Point Fire District
City of Center Point
City of Clay
Concord Fire District
CMGH Healthcare Authority
Fairfield Board of Education
Forestdale Fire District
City of Fultondale
City of Gardendale
Glennwood Fire District
Homewood Board of Education
City of Homewood
Hoover City Board of Education
City of Hoover
City of Hueytown
Indian Ford Fire District
City of Irondale
Jefferson County 911 Emergency Communications District, Inc.
Jefferson County Association of Fire Departments
Jefferson County Board of Education
Jefferson County Economic & Industrial Development Authority (JCEIDA)
Jefferson County Housing Authority
Jefferson County Library Cooperative
Jefferson State Community College
City of Kimberly
Lawson State Community College
Leeds Board of Education
City of Leeds
Midfield Board of Education
City of Midfield
Minor Heights Fire Department
Town of Morris
Mountain Brook Board of Education
City of Mountain Brook
Navigate Affordable Housing Partners
Palmerdale Fire Department
City of Pelham (includes Civic Center & Water Department)
City of Pinson
City of Pleasant Grove
Rocky Ridge Fire/Rescue
Tarrant City Board of Education
City of Tarrant
Trussville Board of Education
City of Trussville
Vestavia Hills Board of Education
City of Vestavia Hills
Warrior River Fire & Rescue Service
City of Warrior

Lamar County

Lamar County Schools

Lauderdale County

Florence City Schools

Lawrence County

Lawrence County Schools

Lee County

Auburn City Schools
Lee County Schools

Marengo County

Demopolis City Schools
Marengo County Schools

Marion County

Marion County Schools
Winfield City Schools

Marshall County

Arab City Board of Education
Guntersville City Schools

Montgomery County

Pike Road Board of Education

Morgan County

Morgan County Board of Education

Pickens County

Pickens County Board of Education

Randolph County

Randolph County Board of Education
Roanoke City Schools

Russell County

Phenix City Board of Education

Shelby County

Alabaster Board of Education
City of Calera
Town of Harpersville
City of Helena
North Shelby Fire Department
Pelham Board of Education
Shelby County Schools

St. Clair County

Pell City Board of Education
St. Clair County Schools

Talladega County

Sylacauga City Schools
Talladega City Schools
Talladega County Board of Education

Tallapoosa County

Alexander City Schools
Tallapoosa County Schools

Tuscaloosa County

Tuscaloosa City Schools
Tuscaloosa County Board of Education

Walker County

Jasper Board of Education
Walker County Board of Education

Winston County

Haleyville City Schools
Winston County Board of Education

JEFFERSON COUNTY/PACA

APRIL NEW BID AWARD

BID NO. 29-22

Linen (Towels, Wash Cloths, Blankets, and Flat Sheets)

4/21/2022 – 4/20/2023

Charm-Tex

1618 Coney Island Avenue

Brooklyn, NY 11230

Stan Danzger

(718) 252-8100 or (800) 228-3147

stan@charm-tex.com

Harriett Bell, Principal Buyer

bellh@jccal.org

For additional information about a rebid or renewal, you may contact the buyer listed above (see Meet The Teams slide for contact information).

JEFFERSON COUNTY/PACA

APRIL BID RENEWALS

BID/RFP NO.	24-20 Printer Ink and Toner (Remanufactured)	24-20 Printer Ink and Toner (OEM)
Contract Period	4/1/22 – 3/31/2023	4/1/22 – 3/31/2023
Bidder Name and Address	OTT To Print Green PO Box 6031 Longmont, CO 80501	Office DEPOT, LLC 6600 North Military Trail Boca Raton, FL 33496
Bidder Contact Information	Scott McMurtry (844) 855-4019 x 407 smcmurtry@otttoprintgreen.com	Daniel Kee (615) 390-3533 Daniel.kee@officedepot.com
Buyer	Valerie Henderson, Principal Buyer hendersonv@jccal.org	Valerie Henderson, Principal Buyer hendersonv@jccal.org

APRIL EXPIRING BIDS

THERE ARE NO EXPIRING BIDS THIS MONTH

*For additional information about a rebid or renewal,
you may contact the buyer listed above
(see Meet The Teams slide for contact information).*



Important Reasons to Conduct Online Surveys

Get Feedback

Surveys allow us to ask customers what they honestly think about our products, services, and events. We don't know until we ask. The knowledge we gain will be invaluable to our co-operative.

Collect Data In Real-Time

Online surveys can be sent out very fast. Once the results start coming in, we see real-time answers to our questions the second the respondent hit the submit button.

Learn from the Results

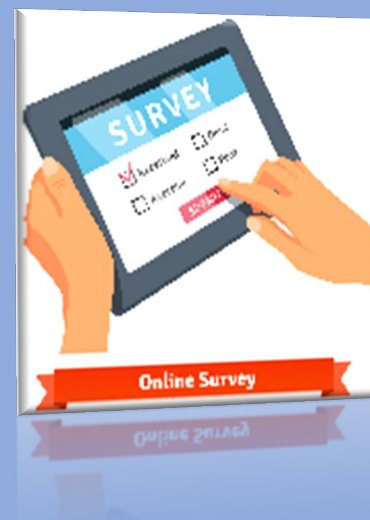
Using surveys helps gather the information that helps make business decisions. The feedback we get from customers can guide us with future products, marketing, and organizational decisions

“We Want to Hear From You”

We want to know your product needs and how vendors are performing. From time to time, you will get a survey from us.

Please take the surveys.

They are short and we need your feedback to improve the bids and quality of products & services you receive. So, when you see **“Survey Monkey”**, **take a little time and let us know how we are doing!**



MEET THE TEAM



PACA TEAM

Michael Matthews, C. P. M., Ph.D., **Purchasing Agent/Director of PACA**
O: 205.325.1412 x1811, C: 205.266.7391, E: matthewsm@jccal.org,

Regina Mitchell, **Administrative Analyst/PACA**
O: 205.325.8771 x1821, C: 205.317.5411, E: mitchellr@jccal.org,

Wanda Harville, **Administrative Clerk/PACA**
O: 205.325.5783 x1801, E: harvillew@jccal.org,

BUYING TEAM

TEAM BELL

Principal Buyer: Harriett Bell,
O: 205.325.8702 x1819, C: 205.761.7016, E: bellh@jccal.org

TEAM HENDERSON

Principal Buyer: Valerie Henderson,
O: 205.325.8781 x1816, C: 205.761.7018, E: hendersonv@jccal.org

TEAM LINDSEY

Principal Buyer: Charles Lindsey
O: 205.214.8589 x1814, C: 205.76.7023, E: lindseyc@jccal.org
Buyer: Ericka Andrew
O: 205.325.8707 x1817, C: 205.761.7019, E: andrewa@jccal.org

TEAM MCDOWELL

Principal Buyer: Joy McDowell
O: 205.325.5662 x1805, C: 205.761.7017, E: mcdowellj@jccal.org

TEAM PATTON

Principal Buyer: Florencie Patton
O: 205.714.3747 x1808, C: 205.761.7021, E: pattonf@jccal.org

TEAM ROBINSON

Principal Buyer: Dorothea Robinson
O: 205.521.7593 x 1807 C: 205.761.7025, E: robinsond@jccal.org